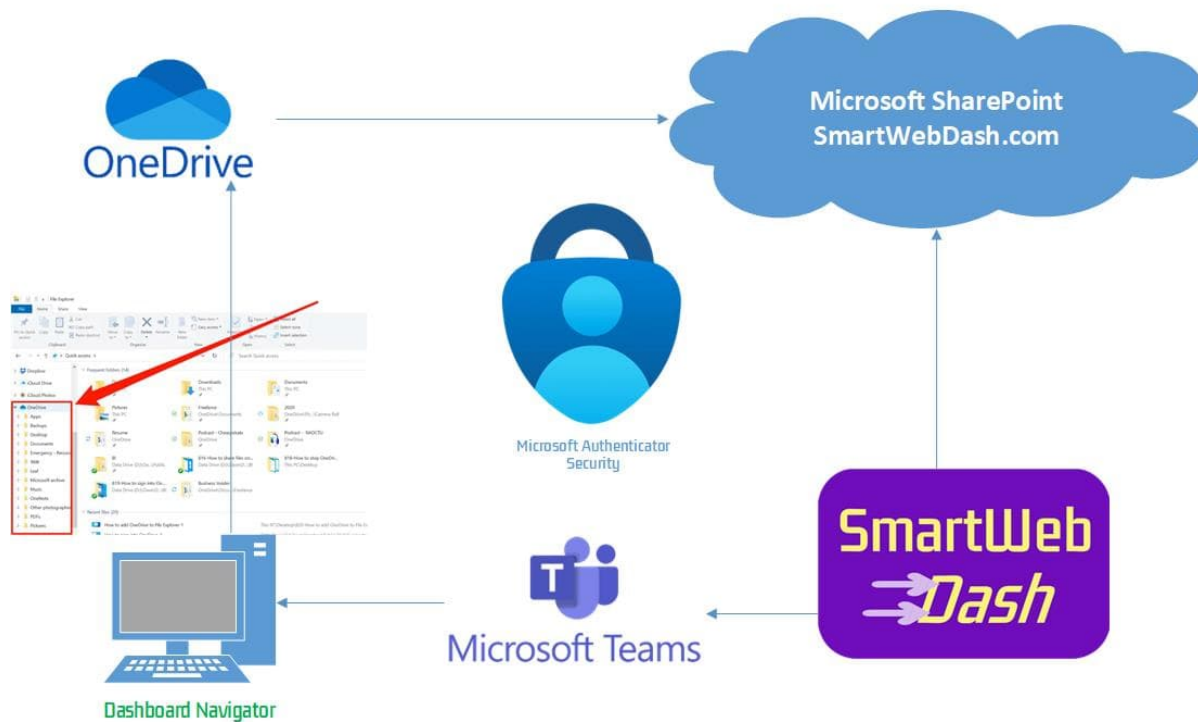


SmartWeb Dashboards and Microsoft 365



SmartWeb Dash and Microsoft 365

Our navigation system makes use of several features built-in to Microsoft 365. SharePoint is a secure Microsoft cloud space, and we use it to store the files necessary to allow the Dashboard to function and be maintained. OneDrive is similar to SharePoint in that both are secure Microsoft cloud spaces for storing files, but OneDrive is the user's independent and private space that is not shared with others. For optimal operation of the Dashboard, users will gain access to it through OneDrive.

Microsoft ensures security with your files through multi-factor authentication (MFA) sign-ins and the Microsoft Authenticator app for your mobile device. It is recommended that you have enabled sign-in to your mobile device with facial recognition, or a complex pass code. The first time you use your Microsoft account to access MS 365 services, you will be taken through the steps to setup MFA through the Authenticator app on your phone. It's as simple as scanning a QR code, and authenticating your phone with facial recognition – and after that only a person who knows your password, has your phone and your face will be able to access your files. That is optimum security.

Many people already use a Microsoft 365 work account for their job because the platform can be used to manage an organization with multiple users and a custom domain name. SmartWeb Dash can invite any user with an existing Microsoft work account to become a “guest” in our organization, to make your dashboard work and be accessible to you under the same account you always use. For Dashboard users who don't have a Microsoft 365 account, we provide one to them as a user inside our Navigator Club organization, as part of active monthly membership.

Teams is an MS365 app that is ideal for communication and collaboration. Through Teams chats and audio/video meetings, our dashboard users and designers work together in the design and operation of the navigation system we provide. Monthly membership in our Navigation Club allows this feature to remain available to users at any time for all future changes, additions, updates, etc. of their dashboard.

It is our belief that by joining our Club and becoming an organized navigator you will come to know the value this tool brings to your daily computing life: streamlined workflows, less time needed for common tasks, and fewer open windows to become lost in. Navigators will come to realize that any change in their job duties or tasks may involve a need to make changes to their dashboard, and will see the benefit of active Club Membership to make this a smooth and simple process anytime they need.

We know that for some users an ongoing monthly membership may not be needed or desired, for whatever reason. We will do our best to provide them with a copy of the files for their most recent version, to make them available without the need for club membership.

For any questions, please email: rg@smaratwebdash.com